

WIKIMEDIA DISTRICT OF COLUMBIA
Board of Directors Meeting

October 28, 2018, at 1:00 PM
Cove, 1666 Connecticut Avenue NW, Washington, DC

Board Members Present: Kirill Lokshin [President]
Rosie Stephenson-Goodknight [Vice President]
Diane Shaw [Secretary]
John Sadowski [Treasurer]
Kelly Doyle
Robert Fernandez
Peter Meyer
Kevin Payravi

Board Member Not Present: Emily Temple-Wood

The meeting was called to order by Mr. Lokshin at 1:14 PM.

1. The minutes of the August 12, 2018 meeting of the Board of Directors were read and corrected. A motion by Mr. Lokshin to approve the minutes as corrected was seconded and passed without dissent.
2. Mr. Lokshin submitted a written report on behalf of the Executive Committee.

[See Attachment A]
3. Mr. Lokshin submitted a written report on behalf of the Election Committee.

[See Attachment B]
4. A motion by Mr. Lokshin to appoint Ms. Doyle, Mr. Fernandez, and Ms. Stephenson-Goodknight to the Board of Directors was seconded and passed without dissent.
5. A motion by Mr. Lokshin to elect Mr. Lokshin as President, Ms. Stephenson-Goodknight as Vice President, Ms. Shaw as Secretary, and Mr. Sadowski as Treasurer was seconded and passed without dissent.
6. A motion by Mr. Lokshin to set the time and place of the 2018 Annual Membership Meeting for December 1, 2018 at Cove Dupont was seconded and passed without dissent.
7. Candidates for the annual awards were discussed. A motion by Mr. Lokshin to award the 2018 Distinguished Service Award to James Hare and the 2018 Volunteer of the Year Award to Maria Rimmel was seconded and passed without dissent.

8. Possible designs for new versions of the Wikipedia Space banners were discussed. Based on feedback that Mr. Fernandez received at WikiConference North America, the new designs could focus on popular training themes such as medicine, GLAM, Wikidata, and Wikimedia Commons.
9. WikiConference North America expenses were discussed. Expense reimbursements for scholarships will be processed on a normal schedule, aiming for a 30-day turn-around.
10. A proposal to hold a future boot camp centered around community health was discussed. The boot camp could train chapter and user group officers and administrators to support community building, improve user-friendly processes, and foster good leadership. Wikimedia DC volunteers will seek more feedback on this idea at the upcoming GLAMWiki conference in Tel Aviv.
11. Possible avenues for continued sustainable funding of Wikimedia DC were discussed. To maintain 501(c)(3) public charity status, at least one third of the organization's funding must come from the general public.
12. Membership management was discussed. Wikimedia DC could sign up with a membership management agency such as Memberplanet instead of relying upon PayPal; such a change could provide Wikimedia DC with more services and flexibility.
13. The 2019 Wikimedia Conference in Berlin was discussed. The conference is offering only one spot for a Wikimedia DC Board member to attend. A designated representative will be selected at the next Board meeting in December. The registration deadline for the conference is December 17.

The meeting was adjourned at 2:49 PM.

Approved on _____, _____.

Diane Shaw
Secretary

Kirill Lokshin
President

ATTACHMENT A

WIKIMEDIA DISTRICT OF COLUMBIA EXECUTIVE COMMITTEE REPORT

October 2018

SUMMARY

- Since the last meeting, we held 8 events with partner institutions, and have 8 more events in the pipeline.
- Fiscal year-to-date, we have recognized revenues of approximately \$5K and expenses of approximately \$7K. We currently hold approximately \$128K in cash, including approximately \$22K in unrestricted funds, and have receivables of approximately \$2K.

PROGRAMS

Institutional Partnership

Since the last meeting of the Board, Wikimedia DC has held 7 editing workshops and other collaborative events with institutional partners: an event with the Virginia Association of Museums on September 21; an event with the Alexandria Public Library on September 26; an event with the Bmore Historic Unconference on September 28; an event with the Catholic Information Center on September 29; an event with 500 Women Scientists DC on October 13; an event with the National Gallery of Art on October 23; and an event with the National Archives on October 26.

We have scheduled 8 editing workshops and other collaborative events with institutional partners over the next several months: an event with the Cleveland Park Historical Society on November 10; an event with the Ivy Hill Cemetery on November 11; an event with the Sumner School Museum on January 19; events with the Baltimore Museum of Industry on February 10 and March 3; an event with the National Gallery of Art on February 23; an event with the Library of Congress on March 16; and an event with Ford's Theatre on April 16.

Leadership Development and Support

Wikimedia DC is currently supporting three externally-led projects: WikiConference North America, the 2018-19 Florida Librarians of Wikipedia Edit-a-thon project, and the Women in Red initiative.

WikiConference North America 2018 took place in Columbus, Ohio, on October 18-21. Wikimedia DC has been a supporter of the WikiConference North America project since it was originally started (as WikiConference USA) in 2014; our involvement has included both financial and administrative support as well as the direct participation of numerous Wikimedia DC Board members and volunteers in the planning and execution of the conferences. Over the

next month, we will be managing the scholarship reimbursement process for the 2018 conference; we are also evaluating how we can most effectively continue our support for the conference in future years in light of the changing funding landscape.

The Florida Librarians of Wikipedia Edit-a-thon project is a continuation of the successful USF SOLIS project supported by Wikimedia DC last fiscal year. The Florida Librarians of Wikipedia plan to hold monthly events over the next year in order to recruit librarians and the patrons they serve as new editors, and to form partnerships with at least one cultural institution in the Tampa Bay area. The Wikimedia Foundation is supporting the project with a grant of \$1,000, which Wikimedia DC is administering.

FINANCE

Wikimedia DC currently has \$127,940.49 in cash, consisting of \$106,272.06 in restricted funds (which include grant funds associated with the Wiki Art Depiction Explorer and WikipediaSpace 2.0 projects, grant funds administered under the WikiConference North America 2018, Florida Librarians of Wikipedia Edit-a-thons 2018-19, and Women in Red fiscal sponsorship agreements, and other restricted funds) and \$21,668.43 in unrestricted funds. Wikimedia DC additionally has a total of \$2,000.00 in accounts receivable, all of which are associated with restricted donations pledged but not yet received.

Since the beginning of the fiscal year, Wikimedia DC has recognized revenues of \$4,862.59, consisting of \$4,787.59 in restricted funds and \$75.00 in unrestricted funds. During the same period, Wikimedia DC has recognized expenditures of \$6,684.10, consisting of \$4,702.41 of program costs and \$1,981.69 of administrative costs.

ATTACHMENT B

WIKIMEDIA DISTRICT OF COLUMBIA ELECTION COMMITTEE REPORT

September 30, 2018

The following constitutes a report from the Election Committee regarding an action taken by ballot by the members of Wikimedia District of Columbia.

The ballot provided to the members contained two questions:

- (1) Who shall be elected to the Board of Directors of Wikimedia District of Columbia?
- (2) Shall the Board of Directors of Wikimedia District of Columbia be authorized to expend funds in accordance with the Annual Budget for Fiscal Year 2018–19 as shown in Exhibit A?

A total of 21 ballots were received, all by mail. The number of ballots received satisfies the quorum requirement of 15 ballots.

On Question 1, the ballots contained the following votes:

Peter Meyer - 19 votes (90.5%)
Kevin Payravi - 19 votes (90.5%)
Diane Shaw - 20 votes (95.2%)

There being three open seats on the Board in this election, Peter Meyer, Kevin Payravi, and Diane Shaw are hereby elected as Directors for a term of two years, effective immediately.

On Question 2, 21 ballots (100%) contained a "YES" vote, and no ballots contained a "NO" vote. This meets the majority requirement for Question 2 (50%). Therefore, the Board of Directors is authorized to expend funds in accordance with the Annual Budget for Fiscal Year 2018–19 as shown in Exhibit A to the ballot.