

WIKI SOCIETY OF WASHINGTON, DC INC.
Board of Directors Meeting

September 7, 2013

Wikimedia District of Columbia, 1629 K Street NW, Suite 300, Washington, DC

Board Members Present: James Hare [President]
 Kristin Anderson [Vice President]
 Kirill Lokshin [Secretary]
 Peter Meyer [Treasurer]

Board Members Not Present: Nicholas Bashour
 Katie Filbert
 Kathryn Tinker

Guests: Dominic McDevitt-Parks [Cultural Partnerships Coordinator]

The meeting was called to order by Mr. Hare at 2:32 PM.

1. A motion by Mr. Lokshin to ratify the rescheduling of the August 24, 2013 meeting of the Board of Directors to September 7, 2013 was seconded and passed without dissent.
2. A motion by Mr. Lokshin to approve the Minutes of the July 13 meeting of the Board of Directors in the form previously distributed was seconded and passed without dissent.
3. Mr. Hare submitted a written report, which was entered into the Minutes:

Wiki Loves Monuments USA is underway! A press release was circulated on September 1 to announce our national photography contest. So far over two thousand pictures have been uploaded, and we look forward to seeing more uploaded in the coming weeks. As part of enhancing Wikipedia's coverage of national historic places, we will be hosting two photo walks on Saturday, September 21: one in Baltimore and one in Richmond. I encourage as many of you as possible to attend these events to help build on our outreach efforts outside of our core metropolitan area.

Next month is Wikipedia Loves Libraries, a national outreach campaign which Wikimedia DC has participated in since 2011. We have set up a sign-up form at our new website, wikipedialoveslibraries.org, and I look forward to announcing collaborations with DC-area libraries as soon as possible. I am also planning on scheduling a scan-a-thon for this month or October.

On Sunday, October 13 we will be holding our first WikiSalon on a Sunday afternoon, to be held at the new Digital Commons of the Martin

Luther King Jr. Memorial Library. The topic of this salon will be: "What can DC do to help Wikipedia?", which ties in to our strategic planning process. Dinner at a nearby restaurant will follow. I hope to promote this as widely as possible as a precursor event to our annual meeting.

4. Ms. Anderson submitted a written report, which was entered into the Minutes:

1. Dominic and I met with a representative of Smithsonian Folkways to explore GLAM collaboration, especially with sound files.
2. I photographed three events commemorating the 50th Anniversary of the March on Washington for Jobs and Justice, for Wikimedia Commons.
3. I attended two monthly WikiSalons and our dinner. Our last evening was especially sociable evening, and a new opportunity presented itself-- assisting attendees on a walk-in basis with articles.

5. Mr. Lokshin submitted a written report, which was entered into the Minutes:

As of September 7, Wikimedia DC has 58 members in good standing; this represents an increase of one new member since our last meeting.

I have corresponded with Yana Welinder, Legal Counsel for the Wikimedia Foundation, regarding our intention to produce shirts incorporating Wikimedia trademarks for distribution to our members. Yana has informed me that producing such shirts is permitted under our existing chapter agreement, provided that we do not charge members a separate fee for the shirts beyond their regular membership dues.

An amendment to the specific purposes stated in our Articles of Incorporation, which was approved by our members on March 9, 2013, has now been filed with the District of Columbia. The statement now reads as follows:

"The Corporation is organized exclusively for certain charitable, educational, and scientific purposes, said purposes being the advancement of general knowledge and the collection, development, and dissemination of educational content under a free license or in the public domain, and including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code."

The new statement is consistent with IRS requirements for tax-exempt charities.

[document attached]

6. Mr. Meyer submitted a written report, which was entered into the Minutes:

As of the Sept 7 2013 board meeting, Wikimedia-DC has \$5185.30 in liquid net assets, plus \$1923.94 in equipment and small amounts in prepaid gift cards and prepaid expenses.

Expenses included a fee to the city of DC to amend our articles of incorporation. We continue to receive member donations.

In related news:

- * We've arranged with WMF to extend the period of our Outreach grant from them to end of Dec 2013 so it covers period of Wiki-Loves-Monuments. It had only covered up to Sept 2013, but WLM is just starting.

- * We need to file for FY2014 grants from WMF. I'm new to this. Those grants are our major revenue source and I need to learn how to make it work. I met with several of the grant-givers and WMF staff for the first time at Wikimania and at the Foundation HQ in SF, which helps build relations. They emphatically want to support us and have money to do it.

- * I've arranged with Wells Fargo to reclassify our small distinct "Outreach" bank account so we no longer owe a monthly fee for this account. I've got permission from the WMF grants coordinator to move money between accounts if needed for this purpose in the future.

- * Our fiscal year ends at the end of this month. I anticipate applying routine depreciation to some of our assets at the end of the fiscal year, meaning to reduce their value as assets because of deterioration, damage, loss, etc. I anticipate that our internal Audit committee (which is designated) will review our 2012-13 finances and practices this fall.

Overall I think we're in fine shape financially but should apply soon to WMF for grant funding.

* Mr. McDevitt-Parks joined the meeting *

7. Mr. McDevitt-Parks reported that he had met with representatives of the Laurel Historical Society, and was assisting them with planning an event in October and with filing a grant application for expenses related to the event. He further reported that numerous libraries had expressed interest in participating in the Wiki Loves Libraries campaign, and that he was currently engaged in discussing potential collaborations with the National Gallery of Art, Northeastern University, the Schlesinger Library at Harvard, and the Peabody Institute.

* Mr. McDevitt-Parks left the meeting *

8. The Corporation's Activity Report for the Third Quarter of Fiscal Year 2012–13 was discussed and amended. A motion by Ms. Anderson to approve the report as amended was seconded and passed without dissent, and the report was entered into the Minutes.

[document attached]

* The meeting recessed at 4:03 PM and reconvened at 4:18 PM *

9. A motion by Mr. Hare to hold the next election of the Board of Directors from October 1, 2013 to October 22, 2013, with nominations to be accepted from September 14 to September 30, was seconded and passed without dissent.
10. A motion by Mr. Hare to hold the next annual meeting of the membership of the Corporation on November 9, 2013, at a place to be determined, was seconded and passed without dissent.
11. The proposed strategic priorities of the Corporation were discussed and amended. A motion by Mr. Hare to adopt the priorities as amended was seconded and passed without dissent, and the priorities were entered into the Minutes:
 1. Foster a welcoming and supportive social environment for local and remote Wikimedia volunteers.
 2. Empower academic, cultural, and government institutions to contribute content and expertise to Wikimedia projects.
 3. Promote women's participation in all aspects of the Wikimedia movement.
 4. Cultivate diversity of participation and content on Wikimedia projects.
12. A proposed resolution regarding the appointment of an Event Promotion Coordinator was discussed and amended. A motion by Mr. Lokshin to adopt the resolution as amended was seconded and passed without dissent, and the resolution was entered into the Minutes:
 1. The position of Event Promotion Coordinator shall be an appointed volunteer position.
 2. The role of the Event Promotion Coordinator shall be to prepare promotional materials for Wikimedia DC events, including blog posts and photographs.
 3. The Event Promotion Coordinator shall report to the President of Wikimedia DC, who shall be authorized to define additional duties for, and the day-to-day tasks of, the Coordinator.
13. A motion by Mr. Hare to appoint Gerald Shields to the position of Event Promotion Coordinator was seconded and passed without dissent.
14. The date of the next meeting of the Board of Directors was set to October 5, 2013, at 2:00 PM, at the Corporation's offices at 1629 K Street NW, Suite 300.

The meeting was adjourned at 5:22 PM.

Approved on _____, _____.

Kirill Lokshin
Secretary

James Hare
President