

WIKI SOCIETY OF WASHINGTON, DC INC.
Board of Directors Meeting

October 31, 2020 at 2:00 PM
Conference Call

Board Members Present: Kirill Lokshin [President]
 Rosie Stephenson-Goodknight [Vice President]
 Diane Shaw [Secretary]
 John Sadowski [Treasurer]
 Robert Fernandez
 Peter Meyer
 Kevin Payravi

Board Members Not Present: Kelly Doyle
 Emily Temple-Wood

The meeting was called to order by Mr. Lokshin at 2:13 PM.

1. A motion by Mr. Meyer to approve the minutes of the August 30, 2020 meeting of the Board of Directors was seconded and passed without dissent.
2. Mr. Lokshin submitted a written report on behalf of the Executive Committee.

[See Attachment A]
3. Mr. Lokshin submitted a written report on behalf of the Election Committee.

[See Attachment B]
4. A motion by Mr. Lokshin to appoint Ms. Doyle, Mr. Fernandez, and Ms. Stephenson-Goodknight to the Board of Directors was seconded and passed without dissent.
5. A motion by Mr. Lokshin to elect Mr. Lokshin as President, Ms. Stephenson-Goodknight as Vice President, Ms. Shaw as Secretary, and Mr. Sadowski as Treasurer was seconded and passed without dissent.
6. Plans for the 2020 Annual Membership Meeting were discussed. A motion by Mr. Lokshin to set the time of the meeting for 7:00 PM on Sunday, December 6, 2020 was seconded and passed without dissent.
7. Candidates for the 2020 Distinguished Service Award and the 2020 Volunteer of the Year Award were discussed. The awardees will be determined at a later meeting of the Board and will be announced at the Annual Membership Meeting in December.

8. Wikimedia movement strategy recommendations and initiatives were discussed. The recommendations and initiatives may be categorized into those that already fit within Wikimedia DC's program portfolio and in implementing which Wikimedia DC can play a role, those that potentially impact Wikimedia DC, and those that have no direct fit with or impact on Wikimedia DC but that may be of interest to individual Wikimedia DC volunteers. The strategy recommendations are being discussed regionally among affiliates, and it is expected that the implementation of movement strategy over the next several years will include the formation of decentralized regional hubs (including a potential hub for the United States that would encompass Wikimedia DC and Wikimedia NYC) along with the creation of a global community council. The recommendations and initiatives are scheduled to be discussed at an upcoming WALRUS call.
9. A potential survey of Wikimedia DC members was discussed. Art & Feminism recently sent out a survey regarding the movement strategy initiatives, asking respondents to identify those they consider to be most important. Wikimedia DC could distribute a survey to collect feedback on members' interests, both philosophical and practical, and to identify the programs that they would most like Wikimedia DC to execute. Mr. Fernandez, Mr. Meyer, Mr. Payravi and Ms. Stephenson-Goodknight will draft a survey and circulate it to the rest of the Board for comment.
10. Plans for events in 2021 were discussed. A contest related to Women's History Month could be organized similarly to Wikipedia Asian Month. There is a worklist of 100 DC-related women that could serve as a focus, and additional worklists have been generated by the Smithsonian's American Women's History Initiative and by Wikimedia DC's Institutional Partnerships Manager, who could also reach out to historical societies and other cultural institutions for suggested topics. Editors who create new articles or contribute relevant images to Wikimedia Commons could receive an award such as a specially designed postcard.
11. Marketing and promotional items were discussed. Some items, such as clothing with Wikimedia DC logos, could potentially be made available for purchase by members and supporters. Such items would probably not be able to use Wikimedia Foundation trademarks, since that would require an additional licensing agreement with the Foundation. Non-trademark designs, similar to the one developed for Wikimania 2012, could potentially be used instead. Other possibilities include the creation of calendars or notecards with images selected from Wikimedia Commons. Wikimedia DC could be subject to an unrelated business income tax if the sale of these items does not further the organization's charitable purpose.
12. Potential grant proposals were discussed. Grant funding could be sought to support targeted activities, such as training editors at the World Health Organization on how to create videos that provide vaccine information. The Centers for Disease Control and Prevention may have grant funding opportunities along these lines.
13. The Board convened in executive session.

The meeting was adjourned at 4:36 PM.

Approved on _____, _____.

Diane Shaw
Secretary

Kirill Lokshin
President

ATTACHMENT A

WIKIMEDIA DISTRICT OF COLUMBIA EXECUTIVE COMMITTEE REPORT

October 2020

SUMMARY

- Since the last meeting, we held 5 events with partner institutions, and have 2 more events in the pipeline.
- Fiscal year-to-date, we have recognized revenues of approximately \$25K and expenses of approximately \$5K. We currently hold approximately \$57K in cash, including approximately \$25K in unrestricted funds.

PROGRAMS

Institutional Partnership

Since the last meeting of the Board, Wikimedia DC has held 5 editing workshops and other collaborative events with institutional partners: events with the Smithsonian Institution on August 31 and October 29; events with the American Archive of Public Broadcasting on September 17 and October 15; and an event with Mastercard on October 22.

We have scheduled 2 editing workshops and other collaborative events with institutional partners over the next several months: an event with the World Health Organization on November 5; and an event with the American Archive of Public Broadcasting on November 12.

FINANCE

Wikimedia DC currently has \$56,800.60 in cash, consisting of \$31,738.08 in restricted funds (which include unspent grant funds associated with the Wiki Art Depiction Explorer project and restricted funds administered on behalf of WikiConference North America and Women in Red) and \$25,062.52 in unrestricted funds.

Since the beginning of the fiscal year, Wikimedia DC has recognized revenues of \$25,122.32, all in the form of unrestricted funds. During the same period, Wikimedia DC has recognized expenditures of \$5,427.34, consisting of \$5,204.44 of program costs and \$222.90 of administrative costs.

In accordance with the resolution adopted by the Board on August 30, all fully depreciated assets held by Wikimedia DC have been removed from Wikimedia DC's books and disposed of, as follows:

- Three assets (listed on the Itemized List of Depreciable Assets in Part IX, Line 8 of Form 1023 as Recording Equipment, line 2, quantity 1; Buffalo 3 TB HDD, line 9, quantity 1; and Acer Projector, line 11, quantity 1) are believed to be usable and have been made available for distribution to individual Wikimedia volunteers.
- Two assets (listed on the Itemized List of Depreciable Assets in Part IX, Line 8 of Form 1023 as Epson Scanner, lines 12-13, total quantity 2) were previously on loan to the National Archives, and will remain there indefinitely.
- Eight assets (listed on the Itemized List of Depreciable Assets in Part IX, Line 8 of Form 1023 as CLEAR Hub, lines 5-8, total quantity 4; Router, line 1, quantity 1; Buffalo 3 TB HDD, line 9, quantity 1; Square Card Readers, line 3, quantity 1; and Apple Video Adapters, line 4, quantity 1) were deemed to be unusable and were disposed of, or were determined to have been previously disposed of.

ATTACHMENT B

WIKI SOCIETY OF WASHINGTON, DC INC. Report of Action by Ballot

October 31, 2020

The following constitutes a report from the Election Committee regarding an action taken by ballot by the members of Wikimedia District of Columbia.

The ballot provided to the members contained two questions:

- (1) Who shall be elected to the Board of Directors of Wikimedia District of Columbia?
- (2) Shall the Board of Directors of Wikimedia District of Columbia be authorized to expend funds in accordance with the Annual Budget for Fiscal Year 2020–21 as shown in Exhibit A?

A total of 25 ballots were received, 15 by mail and 10 electronically. The number of ballots received satisfies the quorum requirement of 15 ballots.

On Question 1, the ballots contained the following votes:

Peter Meyer - 23 votes (92%)
Kevin Payravi - 23 votes (92%)
Diane Shaw - 21 votes (84%)

There being three open seats on the Board in this election, Peter Meyer, Kevin Payravi, and Diane Shaw are hereby elected as Directors for a term of two years, effective immediately.

On Question 2, 25 ballots (100%) contained a "YES" vote, and no ballots contained a "NO" vote. This meets the majority requirement for Question 2 (50%). Therefore, the Board of Directors is authorized to expend funds in accordance with the Annual Budget for Fiscal Year 2020–21 as shown in Exhibit A to the ballot.