

Exhibit A

Annual Budget for Fiscal Year 2019–20

This budget lists Wikimedia DC's planned revenues and expenses for the 2019–20 fiscal year, which begins on October 1, 2019 and ends on September 30, 2020. The associated programs and objectives are discussed in the Annual Plan for Fiscal Year 2019–20, which is available at [https://wikimediadc.org/wiki/Annual_plan_\(2019–2020\)](https://wikimediadc.org/wiki/Annual_plan_(2019–2020)).

Summary

Cash flow		
Cash at start of fiscal year		
Unrestricted cash	\$25,000.00	<i>Estimate based on fiscal-year-to-date spending.</i>
Restricted cash	\$5,000.00	<i>Estimate based on fiscal-year-to-date spending, net of anticipated payables and refunds; includes grant funds administered under fiscal sponsorship agreements.</i>
Total cash at start of fiscal year	\$30,000.00	
Cash at end of fiscal year		
Unrestricted cash	\$31,220.00	
Restricted cash	\$5,000.00	
Total cash at end of fiscal year	\$36,220.00	
Revenue		
Restricted revenue	\$65,000.00	<i>A detailed list of restricted revenues is provided below.</i>
Unrestricted revenue	\$103,500.00	<i>A detailed list of unrestricted revenues is provided below.</i>
Total revenue	\$168,500.00	
Expenses		
Program expenses	\$138,275.00	<i>A detailed list of program expenses is provided below.</i>
Administrative expenses	\$24,005.00	<i>A detailed list of administrative expenses is provided below.</i>
Total expenses	\$162,280.00	

Revenue

Restricted revenue		
Grants	\$65,000.00	<i>New grants, including direct grants as well as grants awarded under fiscal sponsorship agreements.</i>
Total restricted revenue	\$65,000.00	
Unrestricted revenue		
Individual donations	\$100,000.00	<i>Significant individual donations in excess of \$2,500 per donor per year.</i>
Member dues and donations	\$2,500.00	<i>Membership dues and associated donations not exceeding \$2,500 per member per year.</i>
Corporate donations	\$500.00	
Affiliate programs	\$500.00	<i>Donations received via AmazonSmile and Nonprofits on Facebook.</i>
Total unrestricted revenue	\$103,500.00	

Expenses

Program costs		
Institutional partnership		
Staff and contractors	\$67,115.00	<i>Wages and fringe costs for one full-time staff position, the Institutional Partnerships Manager.</i>
Events	\$8,160.00	<i>Food, beverage, and incidental costs for 30 events; estimated cost of \$272 per event based on fiscal-year-to-date 2018–19 costs.</i>
Travel	\$1,000.00	<i>Staff travel to partnership events outside the DC metro area.</i>

Total institutional partnership costs	\$76,275.00	
Leadership development and support		
Leadership boot camp	\$20,000.00	<i>Costs for one boot camp, including attendee travel scholarships and venue and catering costs.</i>
Sponsored programs		
Women in Red	\$30,000.00	<i>Costs associated with various Women in Red projects, including a planned contest; will be covered by restricted funds administered under a fiscal sponsorship arrangement.</i>
WikiConference North America	\$5,000.00	<i>Costs associated with WikiConference North America 2019; will be covered by restricted funds administered under a fiscal sponsorship arrangement.</i>
Wiki Science Competition	\$2,000.00	<i>Prizes and associated costs for the 2019 Wiki Science Competition.</i>
Other sponsored programs	\$5,000.00	
Total sponsored program costs	\$42,000.00	
Total leadership development and support costs	\$62,000.00	
Total program costs	\$138,275.00	
Administrative costs		
Finance		
Accounting software	\$840.00	<i>QuickBooks Online subscription.</i>
Payroll service	\$540.00	<i>Gusto payroll service.</i>
Transaction fees	\$100.00	<i>PayPal and bank wire fees.</i>
Total finance costs	\$1,480.00	
Fundraising		
Consultants	\$12,800.00	<i>External grant writing and associated services; estimate of 160 hours at \$80 per hour.</i>
Total fundraising costs	\$12,800.00	
Insurance	\$2,000.00	<i>Directors and officers, general liability, and worker's compensation insurance.</i>
Legal		
Filing fees	\$550.00	<i>Corporate registration, licensing, and registered agent fees.</i>
Total legal costs	\$550.00	
Mailing and postage		
Mail service	\$720.00	<i>Mail delivery service at Cove.</i>
Postage	\$245.00	<i>Postage costs for one set of ballot mailings and one set of announcements.</i>
PO box	\$140.00	<i>Rental fees for PO box; located at PO Box 9822, Washington, DC 20016.</i>
Total mailing costs	\$1,125.00	
Meetings		
Annual meeting	\$850.00	<i>Venue, food, beverage, award, and incidental costs for one meeting.</i>
Board meetings	\$450.00	<i>Venue costs for 6 meetings, with an estimated cost of \$75 per meeting.</i>
Other meetings	\$150.00	<i>Venue costs for 6 meetings, with an estimated cost of \$25 per meeting.</i>
Total meeting costs	\$1,450.00	
Printing and publishing		
Marketing materials	\$400.00	
Business cards	\$350.00	
Total publishing and printing costs	\$750.00	
Technology	\$850.00	<i>Hosting, Meetup.com subscription, domain name registrations.</i>
Travel	\$3,000.00	<i>Staff travel to WikiConference North America and Wikimania.</i>
Total administrative costs	\$24,005.00	