

WIKIMEDIA DISTRICT OF COLUMBIA

EXHIBIT A

The following text describes the Wikimedia District of Columbia Annual Budget for Fiscal Year 2016–17, which is proposed for approval in Question 2 on the accompanying ballot.

SUMMARY

Cash flow		
Cash at start of fiscal year		
Unrestricted cash	\$14,000.00	
Restricted cash	\$60,000.00	<i>Third-party grantee funds, including Art+Feminism 2016 and WikiConference North America 2016, administered under fiscal sponsorship arrangements.</i>
Total cash at start of fiscal year	\$74,000.00	
Cash at end of fiscal year		
Unrestricted cash	\$5,625.00	
Restricted cash	\$0.00	
Total cash at end of fiscal year	\$5,625.00	
Revenue		
Unrestricted revenue	\$9,000.00	<i>A detailed list of unrestricted revenues is provided below.</i>
Restricted revenue	\$138,827.00	<i>A detailed list of restricted revenues is provided below.</i>
Total revenue	\$147,827.00	
Expenses		
Program expenses	\$207,577.00	<i>A detailed list of program expenses is provided below.</i>
Administrative expenses	\$8,625.00	<i>A detailed list of administrative expenses is provided below.</i>
Total expenses	\$216,202.00	

REVENUE

Restricted revenue		
Wikimedia Foundation grants	\$63,827.00	<i>Amount of planned grant application to the Simple Annual Plan Grants program, corresponding to total institutional partnership program costs.</i>
Fiscal sponsorships	\$75,000.00	<i>Grants issued by the Wikimedia Foundation or other grantmaking organizations and administered on behalf of a third-party grantee.</i>
Total restricted revenue	\$138,827.00	
Unrestricted revenue		
Individual donations	\$7,500.00	<i>Significant individual donations in excess of \$1,000 per donor per year.</i>
Member dues and donations	\$1,500.00	<i>Membership dues and associated donations not exceeding \$1,000 per member per year.</i>
Total unrestricted revenue	\$9,000.00	

EXPENSES

Program costs		
Institutional partnership		
Institutional Partnerships Manager		
Salary	\$45,067.00	<i>Full-time position at an effective rate of \$26/hour, with an estimated hire date of 60 days after the start of the fiscal year.</i>
Fringe	\$11,260.00	<i>Aggregated FICA, Medicare, FUTA and DC unemployment tax costs, estimated at 15% of salary, plus \$450/month healthcare stipend.</i>
Total Institutional Partnerships Manager costs	\$56,327.00	
Editing events	\$7,500.00	<i>Food, beverage, and incidental costs for 50 collaborative editing events, with an estimated cost of \$300 per event and an estimated 50% of events not requiring funding.</i>
Total institutional partnership costs	\$63,827.00	
Content development		
Contest prizes	\$2,250.00	<i>Estimated as one contest with a total prize pool, of \$750 and one contest with total prizes of \$1,500, consisting of six prize pools of \$250 each.</i>
Total content development costs	\$2,250.00	
Training and support		
Training workshop	\$1,000.00	
Total training and support costs	\$1,000.00	

Program costs**Grantmaking and sponsorship**

Fiscal sponsorships	\$135,000.00	<i>Wikimedia DC serves as a custodian and administrator for third-party grant funds, which are anticipated to include Art+Feminism 2017 and WikiConference North America 2017.</i>
Book grants	\$2,750.00	<i>Funding for 10 grants, with an estimated value of \$275 per grant.</i>
Small grants	\$2,250.00	<i>Funding for 5 grants, with an estimated value of \$450 per grant.</i>
Total grantmaking and sponsorship costs	\$140,000.00	

Public policy

Events	\$500.00	<i>Food, beverage, and incidental costs for 2 panels or workshops, with an estimated cost of \$250 per event.</i>
Total public policy costs	\$500.00	

Total program costs	\$207,577.00	
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Administrative costs**Accounting**

Accounting services	\$1,500.00	<i>Preparation assistance for Form 990-EZ and related filings.</i>
Accounting software	\$507.00	<i>QuickBooks Online bookkeeping software subscription.</i>
Total accounting costs	\$2,007.00	

Insurance	\$2,000.00	<i>Directors and officers, general liability, and worker's compensation insurance.</i>
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Meetings

Board meetings	\$864.00	<i>Venue costs for 6 meetings, with an estimated costs of \$144 per meeting.</i>
Annual meeting	\$550.00	<i>Venue, food, beverage, award, and incidental costs for one meeting.</i>
Committee meetings	\$144.00	<i>Venue costs for 4 meetings, with an estimated costs of \$36 per meeting.</i>
Total meeting costs	\$1,558.00	

Technology	\$1,250.00	<i>Hosting, Meetup.com subscription, domain name registrations.</i>
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Filing fees	\$650.00	<i>Corporate registration, licensing, and registered agent fees.</i>
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Printing and publishing

Marketing materials	\$300.00	
Business cards	\$300.00	
Total publishing and printing costs	\$600.00	

Mailing

Postage	\$245.00	<i>Postage costs for one set of ballot mailings and one set of announcements.</i>
PO box	\$160.00	<i>P.O. Box 9822, Washington, DC 20016.</i>
Total mailing costs	\$405.00	

Transaction fees	\$155.00	<i>PayPal and bank wire fees.</i>
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Total administrative costs	\$8,625.00	
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